



**CABINET FOR HEALTH AND FAMILY SERVICES  
DEPARTMENT FOR COMMUNITY BASED SERVICES**

**Matthew G. Bevin**  
Governor

275 East Main Street, 3W-A  
Frankfort, KY 40621  
502-564-3703 Office  
502-564-6907 Fax  
www.chfs.ky.gov/dcbs

**Adam M. Meier**  
Secretary

**Eric T. Clark**  
Commissioner

**Contract Correspondence Transmittal (CCT)**

|   |                               |
|---|-------------------------------|
| <b>CCT Number: 19-09</b>  | <b>Date of Issue: 8/23/19</b> |
| <b>Issuance: Division of Protection and Permanency, Mary Carpenter, Assistant Director</b> <span style="float: right; border: 1px solid black; border-radius: 50%; padding: 2px;">ML</span> |                               |
| <b>Key Words/Phrases: Join Hands Together training</b>  |                               |
| <b>Attachments/Forms: Medically Complex training schedule</b>   |                               |

The purpose of this communication is to provide guidance and information surrounding Join Hands Together (JHT) training for medically complex homes and PCP staff. Ten (10) initial trainings are held per year for families pursuing medically complex approval. DCBS has worked in partnership with the University of Kentucky Training Resource Center to increase the number of participant slots for each training. DCBS is requesting that each PCP office identify one staff person and one back-up to be medically complex trained. This will allow for each office to train their staff in a timelier manner. If the trained individual submits their resignation or is no longer employed with the PCP, please notify DCBS as soon as possible so that we can make arrangements for another staff member to be trained as quickly as possible.

Attached is the most recent training calendar for Join Hands Together (JHT) training.

Please contact Kerrie Fultz at [Kerrie.Fultz@eku.edu](mailto:Kerrie.Fultz@eku.edu) to register parents as well as staff. If the individual is placed on a waitlist, please register that individual for the next available training in the event that a spot does not become available.



# Medically Complex Training Program

## FY 2020 Training Schedule

### Join Hands Together

Friday, July 12, 2019 – Indiana Wesleyan University, Lexington

Saturday, August 3, 2019 – The Clarion Hotel, Lexington

Friday, September 20, 2019 – Indiana Wesleyan University, Lexington

Friday, October 25, 2019 – Indiana Wesleyan University, Lexington

Saturday, December 7, 2019 – The Clarion Hotel, Lexington

Saturday, January 11, 2020 – The Clarion Hotel, Lexington

Friday, February 21, 2020 – Indiana Wesleyan University, Lexington

Friday, April 3, 2020 – Indiana Wesleyan University, Lexington

Saturday, May 16, 2020 – The Clarion Hotel, Lexington

Saturday, June 13, 2020 – The Clarion Hotel, Lexington

### Annual Training

Friday and Saturday, August 23-24, 2019 – Clarion Hotel, Lexington

Thursday and Friday, March 19-20 or 26-27, 2020 – TBD

Check the TRC website, [www.trc.uky.edu/mct/](http://www.trc.uky.edu/mct/), for updated information regarding training sites.